

## JOB DESCRIPTION

### Senior Minister

#### Purpose

The Lead Pastor is a person called of God to shepherd the flock of God. To ensure the Spiritual numerical and financial growth of the Church. In today's society and culture this involves a diverse number of tasks which include (but are not exclusive) leadership, pastoral care, and a high degree of organisation. Whilst it is not the Lead Pastors responsibility to personally perform all the tasks listed below it is their responsibility to ensure that they are done to a level of competency acceptable to the appropriate authorities.

#### Key Tasks and Responsibilities

1. Provide ministry to all sections of the congregation that builds up and develops the stability, unity and maturity of the church with overall responsibility for teaching, worship pastoral care, prayer and evangelism.
2. Develop a vision for the church, communicate it effectively, and lead the people in working towards its achievement.
3. Responsible for the overall spiritual wellbeing of the employees and volunteers team and the Church.
4. Create, motivate and manage a vibrant church leadership team to outwork the church vision
5. Spend time building relationships with the congregation - relationship is key to success.
6. Manage the church charity's affairs efficiently through regular meetings with, and developing a good working relationship with, the members of the Church Leadership Team to provide effective collective governance.
7. Maintain and develop the Church's online ministry and social media presence.
8. Develop departments and, where necessary, launch new departments that allow giftings within the church to operate and moves the church towards the fulfillment of vision.
9. Organise regular meetings with department leaders to progress the outworking of the vision and monitor progress against agreed targets.
10. Provide effective line management and leadership to the staff and volunteers.
11. Motivate, encourage and develop the staff and volunteers to ensure their skills and abilities are released to their full potential.
12. Ensure the church complies with legislation eg Safeguarding, Health and Safety, Food & Hygiene etc., including the provision of appropriate internally and externally sourced training
13. Responsible for the managing the upkeep of church property.

14. Develop relationships with other churches and organisations towards the outworking of the vision.
15. Maintain a current knowledge of the church finances and budgets and ensure the church complies with statutory financial requirements.
16. Generate finances through fundraising initiatives and grants where appropriate and necessary.
17. Attend zone, area and national AoG events.
18. Other duties as agreed.

#### **Financial or Other Authorities**

His or her name is also registered with the Charity Commission and the Charity Commissioner's Office

To hold office of Church Trustee.

#### **Reporting Line**

Reports to the Church Leadership Team. .