



Information on the Life Church

All details can be found on the church website (www.the-life.church) under ABOUT US

Children’s Pastor Job Description

Title:	Children’s Pastor
Employed by:	The Life Church, Maidstone
Line Managed by:	The Pastor
Work base:	The Life Church Maidstone with some flexible working hours from home
Work area:	Maidstone
Job type:	Full-time (Permanent)
Hours of work:	37 hours a week full-time
Salary:	negotiable
Holiday Entitlement:	25 days + statutory holidays
<p>There is a Genuine Occupational Requirement that the post-holder is a committed Christian, (GOR).</p>	

The Role:

Children’s Pastor

- To work with the Pastor, elders, trustees, and team members in pursuing the vision of The Life Church.
- To adopt a leadership role, shaping priorities and establishing a clear strategy/vision for the children’s ministry within the overall vision of The Life Church.
- To build a vibrant children’s ministry that engages with the children in the church and in the community of Maidstone, making them disciples of Jesus and a light in the community.
- To establish a seasonal (school term break) children’s club with a vision to make it fun, exciting with games and activities, enabling relevant discussion and Bible teachings.
- To use existing resources to plan and deliver worship and learning materials for children on Sunday mornings.
- To assist in existing and new areas of work with children, and particularly our parent and toddler group.
- To instill a sense of vision and mission for children and young people, being a Christian role model to them, which would motivate them to fully participate in the ongoing life and worship of the church.
- To lead and build the teams who are discipling our children, investing in leaders and helpers, to build a strong foundation for the growth of the ministry.
- To maintain communication and relationships with volunteers, parents, families and children.
- To train and equip children’s volunteers and enable them to access appropriate training.
- To lead as a safeguarding officer so that all Safeguarding policies are followed.
- To raise the profile of children’s work among the church congregations/groups.
- To be flexible in supporting church with its admin work.



- To be a member of the staff team and to participate in staff meetings, prayer meetings, life groups, training, retreats etc.
- To work in partnership with other church children workers in the development of larger local or regional children's activities and engagement (Summer Camp etc.)
- To demonstrate a willingness to continue in their on-going personal training and equipping and to take the opportunity for further theological studies if required.

Schools work:

To develop and maintain positive links in the local primary schools and to be a resource to them.

Community partnerships:

To develop networks / partnerships with other local churches and other agencies and service providers (e.g. The Family Trust) in the area for the provision of children's work.

Management and support structure:

The children's pastor will:

- Work under the supervision of the Pastor.
- Be a member of the staff team and will ultimately be accountable to the Trustees of The Life Church.
- Be offered Pastoral support and mentoring for their personal well-being and spiritual development.
- Work within an annual budget allocated for children's work and will be responsible for making annual budget proposals for consideration. All financial matters relating to children's work will be handled with integrity and in line with accounting procedures and in co-operation with the church treasurer.
- Engage in further personal study and training so that gifts can be explored, encouraged and developed.
- Be aware of the church's policy on Child Protection and will work closely with the church's Child Protection Officer and within Statutory Guidelines.

Personal gifts and abilities:

In the role there may be space for developing initiatives using particular gifts and abilities that the person may bring to the role.

Note:

This job description has been provided as an overview of the role of this post and is not an exhaustive list of tasks to be undertaken. The duties and roles set out in this job description may be varied to meet the needs of The Life Church's ministry support team.

This post is subject to an Enhanced disclosure through the Disclosure and Barring Service prior to employment.

Person Specification

Skills/Knowledge/Experience	Essential	Desirable
Committed Christian, eager to grow in the faith	X	
Experience of working with and discipling children and young people	X	
Experience of discipling others, using mentoring and coaching	X	
Good communication skills with children and young people in groups and one-to-one situations	X	
Good communicator (verbal and written skills) - able to communicate with other agencies and the wider local community	X	
Knowledge and willingness to learn about safeguarding and best practices	X	
Experience of organizing events, activities and regular groups for children and young people	X	
Ability to work with church children workers in collaborative ventures	X	
Able to manage and prioritise own workload and that of sessional workers and volunteers	X	
Able to work to deadlines	X	
Able to work on own initiative	X	
A team player	X	
Able to seek and receive advice / support	X	
Knowledge of the Bible and experience in teaching children and young people the principles of living the Christian life.	X	
IT literate e.g. Microsoft Office and internet based applications and databases as well as social media applications such as Instagram, Tik Tok etc.	X	
Interest or skills in areas that may interest children and young people, such as sports or the arts.	X	
Have access to personal transport for work purposes		X
A professional qualification in children's work or teaching		X
Experience of managing staff and volunteers		X
Have a clean current driving license		X
Experience of delivering training		X



CONFIDENTIAL

APPLICATION FORM *

Position

SECTION 1

Surname

First names

Address

Home telephone number

Mobile number

E-mail

*** Please note: A CV is not an acceptable substitute for this application form although one can be attached to give any additional information.**

Please submit completed forms by: 12th May 2024

- Email application to chris@the-life.church
- or by post to
Christopher Eke, The Life Church, 13-15 Brewer Street, Maidstone, ME14 1RU

If you would like to know more about the church and the role, please do not hesitate to contact Chris Eke on **07401409137** or Odelia Eke on **07960567216**.

The successful candidate will be required to receive an enhanced disclosure from the Disclosure and Barring Service.

Travelling expenses and subsistence allowance at (40p per mile or 2nd class train travel) will be allowed to candidates selected for interview.

SECTION 2 CONVERSION, CHRISTIAN EXPERIENCE AND CHURCH LIFE

Please write down your testimony in no more than 500 words, including details of any significant events in your life and church experience.

SECTION 3 EXPERIENCE AND KNOWLEDGE

Please state the relevant experience and knowledge you have that makes you a suitable candidate for this post, making reference to the person specification. Please give some examples to illustrate.

SECTION 4 CAREER AND/OR MINISTRY

Please give a brief indication, with dates of employment, (full and part-time) with details of the nature of the work and responsibilities and explain any gaps.

From	To	Nature of work and responsibilities	Reason for leaving

SECTION 5 SENSE OF CALLING, VISION, ASPIRATIONS AND YOUR REASON FOR APPLYING FOR THIS ROLE (refer to job specification as a guide)

Please outline how God called you to work with children and young people and describe what you feel He has called you to do more specifically. Also, share your reasons for applying for this role.

SECTION 6 THEOLOGY

Please briefly outline your beliefs e.g. the Word of God, Jesus, salvation, marriage etc.

SECTION 7 EDUCATION AND PROFESSIONAL QUALIFICATIONS

Please give details, with dates, **most recent first**.

a) Education. Please give qualification obtained with class if degree.

From	To	Qualification

b) Other training or professional/practical qualifications obtained (e.g. training, first aid, teaching, youth work, children's work, social work, further study).

SECTION 8 GIFTS AND SKILLS

Please detail your personal gifts and skills.

SECTION 9: STRENGTH AND WEAKNESS

Please detail what you consider to be your strengths and weaknesses

SECTION 10 OTHER INTERESTS

Please give details of your other interests eg do you play a musical instrument, take part in a worship band

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Other helpful information

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SECTION 11 CONFIDENTIAL

This section will be removed by the person administering the application process and will only be made available to the chair of the interview panel.

References:

Please give names, occupations and addresses (including e-mail if possible) of three persons to whom reference can be made and the capacity in which they have known you. At least one should be your current employer, one a church leader so that professional and personal references are provided. Referees should have a detailed up-to-date knowledge of your work. Please obtain their permission.

Name:	Position:
Organisation:	Work relation to applicant:
Name:	Position:
Organisation:	Work relation to applicant:
Name:	Position:
Organisation:	Work relation to applicant:

Appointment to this post will be subject to satisfactory references following interview.

Health:

Please specify any special access requirements you may have in order to attend interview e.g. deaf loop system

Do you have any health related condition that would affect your ability to carry out functions that are intrinsic to the post? (See person specification for details.)

UK Border Agency requirements

Are you free to remain and work in the UK with no current immigration restrictions?
Yes/No

Please note that you will be required to produce documentary evidence of your right to remain and work in the UK if you are invited to interview.

Protecting children and vulnerable adults

Are you aware of any police enquiries undertaken following allegations against you, which may have a bearing on your suitability for this post? Yes/No

If appointed when would you be available to start?

I certify the information given in this application is correct

Signature

Date