



# Church Administrator & PA

ASSEMBLIES OF GOD  
GREAT BRITAIN

**Hope Church, Newtown, Powys**

**Hours:** 16-20 hours (Negotiable)

**Salary:** Meets National Living Wage

**Experience Required:** Previous experience in an administrative & organisational role.

**Experience Preferred:** Previous experience in an administrative & organisational role.

**Closing Date:** 30th June 2022

**For Applications or further information:** Ed Coomber, Business Manager - 01686 627693  
or email [ed.coomber@hopenewtown.org](mailto:ed.coomber@hopenewtown.org)

*\*Applicant must already have permission to work in the UK. The Church is not in a position to apply for Work Permit for applicants.*

*Due to the nature of this role, we believe that this post is subject to an occupational requirement that the holder be a practicing Christian under Part 1 of schedule 9 of the Equality Act 2010*